

HYUNDAI MERCHANT MARINE Co. Ltd.

User Manual for Website Booking & S/I/ VGM

January, 2018



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How to register ID

- ► To obtain E-Booking & E-S/I access, a user should register ID firstly.
- Click www.hmm21.com/germany





How to register ID

- Click 'New Registration'.
- Check 'terms and conditions' and click the check box, if agree.



					▲ > user > Login
ogin					-G
se fill out this registra erally, e-mail confirm: se fill in all the blanks se make sure to distin	tion form and our customer center will revi ation will be completed immediately after y in the ' * ' marked section completely uguish the capital letter and small letter for	iew yo vour re your II	ur application and you will be gistration, but in rare cases it D and Password.	e assigned acce : may take up t	ess rights to our online service. o two working days.
ser ID		Du	plicate check of user id		
assword		leng	th 8 to 15 characters, numbers	and symbols(~!	@#\$%◇^&*)
assword confirm					
irst Name			* Last Name		
ompany					
ompany Type	Select				
ation	Select	•			
mail Address		(Plea	se ensure accuracy of e-mail ad	dress)	
-mailing service	⊖ Yes ⊖ No				
ip Code					
Address					
elephone No.					
Aobilephone No.					
ax No.					
rade Lane	Select (Pl	lease se	elect appropriate customer base	d)	
astest Shipment				^	
				~	(B/L No. Shipper Code, S/C No.)
omments				^	
				\sim	



How to register ID

- Fill in each of columns and click 'Submit'.

Login

Terms of Use

Before further accessing, browsing or using (collectively, "use" or "using") this website, in part or whole, please read the following terms and conditions,

By using this website, in part or whole, you agree to be bound by the following terms and conditions.

If you do not agree to these terms and conditions, you should not use this website,

1. General

The following are terms and conditions of a legal agreement which governs your use of our website currently operating under the domain name www.hmm21.com, ("Website"), including all contents, applications, software, programs, tools, files, and services provided therein,

Additional terms and conditions of use applicable to specific areas of the Website may also be posted separately in such areas and, together with the terms and conditions herein, govern your use of those areas,

This agreement, together with any such additional terms and conditions and as may be amended from time to time, are referred to as the "Agreement"

HMM expressly reserves the right to change, delete, or add all or any part of the Agreement at any time, effective immediately upon notice published on the Website,

Your continued use of the Website constitutes your acceptance of the Agreement, including any change, deletion or addition made by HMM as permitted above,

If at any time any term or condition of this Agreement is no longer acceptable to you, you should immediately cease all use of the Website,

2, Eligibility

The Website is intended for customers and business partners of HMM and its affiliates,

By using the Website, you represent and warrant that you are a competent person who has the authority to enter into the Agreement with HMM with valid and binding effect on you and/or any entity you represent and on behalf of which you are entering into the Agreement and you further undertake to use the Website in compliance with the Agreement.

Agree



X After registration, the user authority should be granted by local CSR.

: If user doesn't have HMM contact point, find nearest office's information on 'Office & Contact'.

Quick Link

♠ > user > Login

9

B/L, BOOKING, CNTF	NO				
Track & Trace	Booking	B		VGM Er	• ntry
E Surcharge	My Shipment	OR	(Freetime)	Office & Co) Jontact
		Company	Local Site	s Office	Register
B/L, Booking,	Cntr no, Keyword			. ≡	
Container Bulk Container	Hamburg [Germany] Address Herrengraben Germany Progenesstraße Sonkt Argar	Europe	Fleethor	Sermany	Automatication Automatication Aisteriller

Office	Name
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b Bing

* Please click below list for more contact information

@ 2018 HERE, @ 2018 Microsoft Corporation Terms

 Hamburg 	 Bremen 	 Dusseldorf 	 Frankfurt 	 Munich

B4



(1) Booking Input/Update/Inquiry

- Thorugh Booking Input/Update/Inquiry menu, customer can create new booking and also can search their own bookings.
- Customer can search their bookings by booking date (from 1weeks to 12 weeks), booking no., trade, and its status.
- Once booking is requested, user can view 'Booking Note' to check summarized information of his (her) booking.
- If status is confirmed, you can move to next step, 'Create S/I'.

	Booking D	ate 🖌 201	70828 ~ 201	71120 麗 12 W	eeks 🔽 Trade (All)	✓ All Stat	us 🖌	Inquiry	
	Booking Status	Bkg No.	Input Date	Vessel Name/Voyage	Loading Port	Place of Delivery	Actual Shipper	Container	History
0	Canceled	PVPV115131	2017-09-29	MAULLIN V#043E	PIPAVAV, INDIA	HOCHIMINH, VIETNAM		DC4H * 2	View
0	Canceled	РКРК433517	2017-09-05	SAN FERNANDO V#009E	PORT KLANG, MALAYSIA	BUSAN, KOREA		DC20 * 2	View
0	Canceled	PKPK433516	2017-09-05	CSAV TOCONAO V#007E	PORT KLANG, MALAYSIA	BUSAN, KOREA		DC20 * 1	View
0	Canceled	<u>РКРК433517</u> РКРК433516	2017-09-05	SAN FERNANDO V#009E CSAV TOCONAO V#007E	PORT KLANG,MALAYSIA PORT KLANG,MALAYSIA	BUSAN, KOREA BUSAN, KOREA		DC20 * 2 DC20 * 1	



(1) Booking Input/Update/Inquiry

- A user can save usual booking data as template and create new booking easily by opening saved tempaltes.
- If a user knows former created booking number, can retrieve saved data through 'Reference'.
- Select template name in the drop-down list on top of the input form.
- The saved booking data will be filled in each of columns at once.

Booking In	put/Updat	e/Inquiry	☆ > Export > Booking Inpu	t/Update/Inquiry
Booking Input(NEW)			-0-
Quick Booking		*	 	

X Vessel / Voyage and container information such as type, size quantity are not saved in template to avoid possible mistakes.



* How to save Booking data as Template?

- Type Template name in bottom of the input form and click the 'Save'.
- Then, template will be saved and you can pull template list via [Booking Template] button in BKG Input/Update/Inquiry menu.

	^
	~



(1) Booking Input/Update/Inquiry

- Click [SCHEDULE] button and select 'From' and 'To' location by its name.

- Click 'Calendar' or 'List' to find available 'Vessel/Voyage', set Priority (Direct, T/S) and its sorting option (Departure Date, T/Time)





(1) Booking Input/Update/Inquiry

- Regarding 'Cut Off Information', 'Contact' button is added for customer's searching.
- If there is any emergency issue about cargo delivery to POL gate, customer can contact local office.

SI Cut Off	Cargo Cut Off	MRN / Call Sign	Contact	PIC for CNTR gate-in
2017-11-03 12:00	2017-11-04 15:00 (DC)	8	Find	
Germany	Office			
	Add	ress engraben 3, 20459 Ha	Theetho	Alsterateden Alsterateden
	delissing		THE	Grass



(1) Booking Input/Update/Inquiry

- User can select among the registered company name under his (her) ID in 'Booking Shipper' column.
- For example, if shipper/ forwarder code A,B,C is mapped under login ID, then code A,B,C displays in the Booking Shipper selection list for user convenience.

	Cargo	Informat	tion
--	-------	----------	------

* Service Term	Container Yard ==> CFS	~	* Service Contract No.			
* Booking Shipper	KUEHNE & NAGEL	Q	* Booking Office/Area	Select	~	
Consignee		🗌 🧭 ht	ttp://dev.hmm21.com/ - Booking Sl	nipper Selecti — 🗆	×	
Forwarder			0147102 14255 BY 80			
* Commodity			 Booking Shipper Selection 			
		6	Registered Shipper Name	Туре		
Container Information			BLUE WATER SHIPPING A/S	SHIPPER COD	E	
angerous Cargo 🗌 🛛 Prot	ibited & Restricted	F	R.MEYER'S SOHN (GMBH & CO.) F	G SHIPPER COD	E	
Measurement(CB	M) 0.0000 * Gross Weight (e	exd.	KUEHNE & NAGEL	SHIPPER COD	E	
	* Type/Size/Qty	* Pleas * If you	se click the shipper name to input it u can not find your shipper name in to register shipper name	into booking form. The list, please contact your	HMM	
+ Dry	20 1	Gillee	concentrating part fullific.			

НММ

How to access to new booking

(1) Booking Input/Update/Inquiry

- Location of customer & cargo information is changed, so please be aware of the new template.
- User can input commodity information by its code, if they know accurate code.

Old Version

* Booking Shipper	ALLSEAS GLOBAL LOGISTICS	* Booking Office/Are	aSelect	~	
Consignee		Notify			
Actual Shipper		Forwarder			
* Service Contract No.		* Service Type	Select	~	
* Commodity	Q	* Booking Input Person	Name : Phone :		
 New Version Customer Information 	ation	 http Sea 	://dev.hmm21.com/?pvyNation=KR&C	ontractNo= - Search Com —	□ × `
* Booking Person	Name : TEST E-M	lail : jinkyu.nam@	iption	Commodity code	
Email Notice Setting	Do you want to receive email notice when	booking is confin ¹¹ Service	Contract No.	U Word	Search
 Cargo Information 	n				Close
* Service Term	Container Yard ==> CFS	* Service Contrac	t No.		
* Booking Shipper	KUEHNE & NAGEL	* Booking Office	/Area	AIN	
Consignee		Actual Shipper	MANCHESTER, GREAT BIRMINGHAM, GREAT	BRITAIN BRETAIN BRITAIN	
Forwarder		Notify	FELIXSTOWE, GREAT B SOUTHAMPTON, GREA	RATIAN AT BRITIAN	
* Commodity	Q.				



UN No.

Time HH ∨ : MM ∨

No. of PKG

Empty Container Pick up date

(1) Booking Input/Update/Inquiry

- Select the container type and size in drop-down list and type the quantity of container.
- A user can fill in detail information as per the container type, such as 'Ventilation' in case of Reefer booking.

Old Version

		× / ·
	Νοιλι	Vorcion
-		VEISIUII

Container Informati Dangerous Cargo Prohibite	ON d & Restricted			* For dangerous cargo, fill out IM * Dangerous cargo and OOG carg Dangerous Cargo 🗹 Prohibited	O Class code and UN No. 10 : You can input only 1 container per 1 b <mark>d & Restricted</mark>	ooking request.
* For dangerous cargo, fill out IN * Dangerous cargo and OOG ca	IO Class code and UN No. go : You can input only 1 container per 1 book	ing request.		Add/Delete	IMO Class No.	
Add/Delete	IMO Class No.		UN No.	Add(+)		
+				Measurement(CBM)	* Gross Weight (excl. tare)	No
Measurement(CBM)	* Gross Weight (excl. tare)	No. of PKG	Search Package Units	* Type/Size/	Qty	Empty Conta
	* Type/Size/Qty	Empty Co	ntainer Pick up date		✓ 2018 ✓	1 🗸 8 🗸
+	v - v	2018 🔽 1 🔽 8	V P Time HH V : MM V		✓	



(1) Booking Input/Update/Inquiry

- Select the container type and size in drop-down list and type the quantity of container.
- A user can fill in detail information as per the container type, such as 'Ventilation' in case of Reefer booking.

	• Old Ver	sion					
			* Booking Shipper		Q		
			Consignee		Notify		
			Actual Shipper		Forwarder		
			Service Contract No.		* Service Type	Select	~
			* Commodity		* Booking Input Person	Name : Phone :	
New Version	ation						
Customer inform	auon				25		
. D		E-Moi					
* Booking Person	Name : WANGGLADYS	E-Mail	ccean@tiscoair.com.tw	Tel: 886-7-2864135			
* Booking Person Email Notice Setting	Name : WANGGLADYS Do you want to receive email in Booking (Input) P	E-Mail notice when b Person C	© ocean@tiscoair.com.tw wooking is confirmed, updated and declin contact Detail is moved	Tel: 886-7-2864135	ation' menu.		
* Booking Person Email Notice Setting Cargo Informatio	Name : WANGGLADYS Do you want to receive email n Booking (Input) P	E-Mail notice when b Person C	coean@tiscoair.com.tw wooking is confirmed, updated and decline contact Detail is moved to	Tel: 886-7-2864135	ation' menu.		
Booking Person Email Notice Setting Cargo Informatio Service Term	Name : WANGGLADYS Do you want to receive email of Booking (Input) P	E-Mail	Cocean@tiscoair.com.tw cooking is confirmed, updated and declin contact Detail is moved of Service Contract No.	Tel: 886-7-2864135	ation' menu.		
	Name : WANGGLADYS Do you want to receive email m Booking (Input) P Select	E-Mail Person C	Cocean@tiscoair.com.tw Contact Detail is moved Contact Contract No. Contract Shipper	Tel: 886-7-2864135	ation' menu.		
Booking Person Email Notice Setting Cargo Informatio Service Term Booking Shipper Consignee	Name : WANGGLADYS Do you want to receive email n Booking (Input) P Son Select	E-Mail	cean@tiscoair.com.tw contact Detail is moved and declination of the service Contract No. Actual Shipper Notify	Tel: 886-7-2864135	ation' menu.		
Booking Person Email Notice Setting Cargo Informatio Service Term Booking Shipper Consignee Forwarder	Name : WANGGLADYS	E-Mail	I: ocean@tiscoair.com.tw contact Detail is moved of a service Contract No. Actual Shipper Notify	Tel: 886-7-2864135	ation' menu.		



(1) **Booking Input/Update/Inquiry**

- By clicking [Search Package Units], customer can select Package Unit Code that (s)he want to insert.

Container Information

Dangerous Cargo 🗹 Prohibited & Restricted

* For dangerous cargo, fill out IMO Class code and UN No.

* Dangerous cargo and OOG cargo : You can input only 1 container per 1 booking request.

ruurbeiete		IMO Class No)_			UN No.					
+											
							New button !				
Measure	ement(CBM)	* Gross Weight (excl. tare) No. of PKG Search Pa		No. of PKG Search Package U							
	* Type/Size/Qty				Empty Container Pick up date						
+				2018	✓ 1 ✓ 8	✓ ➡ Ti	me HH 💙 : MM	\checkmark			
laulage Informatio	on 🦉 http	://dev.hmm21.com/	/ebiz/ebooking/input/	inputPackageU	Inits_asia.jsp - Inte	ernet Explore	er — 🗆	×			
aulage Informatio	on 🧔 http	://dev.hmm21.com/	/ebiz/ebooking/input/ Units	inputPackageU	Inits_asia.jsp - Inte	ernet Explore	er s e s []	×			
* Kind of haula * Loading Addr	on Cea ge Sea ress	://dev.hmm21.com/	/ebiz/ebooking/input/ Units	inputPackageU	Jnits_asia.jsp - Inte	ernet Explore	er — []	earch			
* Kind of haula * Loading Addr Remarks for hau	on @ http ge & Sea ress ulage	rch Package (/ebiz/ebooking/input/ Units	inputPackageU AN	Inits_asia.jsp - Inte ATADOS	AT	er — [] BARREL	earch			
* Kind of haula * Loading Addr Remarks for hau	on Con Con Con Con Con Con Con Con Con C	rch Package (BAND. AEI 30BBINS BE	/ebiz/ebooking/input/ Units D PAN 3 BOARD	AN BD	Inits_asia.jsp - Inte ATADOS BAG	AT BG	er — [BARREL BLOCK	earch BA BK			



(1) Booking Input/Update/Inquiry

- 'E-mail Notice Setting' function is changed as 'Booking Memo Notice'.
- Once booking is confirmed, 3 recipients can recive booking memo details or booking confirmation sheet as per its progress.

Old Versior	1		• Email Notice Setting is while "Template Save b	now located under utton" is still at the	r 'Customer Inform e bottom of 'Booki	ation' ng Input' body.	
Remark			< >				
Email Notice Setting Save this booking data • New Version	g a as template na	✓ Do you want to n Booking is confirmed Booking is updated b Booking is declined b Receiver email addres * You can input sever me	eceive email notice when by HMM / HMM y HMM ss :	Preview Sa	ve		
Customer Information	n			• VGM			
* Booking Person Nam	me : KIM, HY	E-Mail : hmm@hmm21.	com 🗙 Tel :	VGM Location	Select 🔽	VGM Terminal Inv.to	Select 🔽
Email Notice Setting	Do you want to receive em	ail notice when booking is confirmed	d, updated and declined by HMM	• Remark			
							Ç
				Save this booking data as template	e name	Save	Save



How to set e-mail notification

(1-1) MY HMM > Alarming Service

- For other notification setting, you can control its recipients* list and target schedules, B/Ls, and Container No.





How to inquire or update booking

(1) Booking Input/Update/Inquiry

- You can access already created bookings by clicking [Inquiry & Update] button.

_				TRUSE SUIT	us remplate what neg	ucity used internation.		
	Booking Dat	e 🖌 201708	201711	20 🔳 12 Weeks 🗸	Trade (All)	✓ Status (All) ✓	Inquir	,
			di b				4,6	
							View 15	Lines
	Booking Status	Bkg No.	Input Date	Vessel Name/Voyage	Loading Port	Place of Delivery	Container	Histo
0	Canceled	PVPV115131	2017-09-29	MAULLIN V#043E	PIPAVAV, INDIA	HOCHIMINH, VIETNAM	DC4H * 2	Viev
0	Canceled	PKPK433517	2017-09-05	SAN FERNANDO V#009E	PORT KLANG, MALAYSIA	BUSAN, KOREA	DC20 - 2	View
0	Canceled	PKPK433516	2017-09-05	CSAV TOCONAO		BUSAN, KOREA	DC20 + 1	Viev



How to inquire or update booking

(1) Booking Input/Update/Inquiry

- Instead of 'Booking Process & Status', user can search their booking by its status via new menu 'Booking Input/Update/Inquiry'.





* Booking Status & Description

Status	Description
Requested	Booking request is submitted to HMM
Accepted	Booking request is confirmed by HMM SR
Rejected	Booking request is rejected by HMM SR
Cancelled	Confirmed booking data is canceled by User



B/L Instruction(S/I) creation

- Search with booking number or input date & Vessel / Voyage.
- If you want to input multiple bookings, please click [+Add] and insert bookings upto 9.
- Both off-line & on-line booking can be searched.
- Click 'Create' button.

E V	ooking No (essel, Voyage					*	ADD	nquiry
(Creat	te S/I by searchi	ng with bo	oking date per	iod.	nhr > Exp∢	Create ort > Create 5/I
e Yı	ou can only find I	BKG list which VVD	is NOT departed yet. I	f BKG VVD is alr	eady departed, S/I cre	ation is impossible.	Cantainas	Inquiry
* Y	ou can only find I Booking No PUSL297823	BKG list which VVD	b is NOT departed yet. I Place of Delivery NHAVA SHEVA.	f BKG VVD is alr Shipper	eady departed, S/I cre Consignee KUEHNE + NAGEL	Vessel/Voyage HYUNDAI SPLENDOR	Container	Commodity
• Y	Du can only find I Booking No PUSL297823 PUSL297824	BKG list which VVD Loading Port BUSAN, KOREA BUSAN, KOREA	Place of Delivery NHAVA SHEVA, INDIA LAEM CHABANG, THAILAND	f BKG VVD is alr Shipper KUEHNE & NAGEL KUEHNE &	eady departed, S/I cre Consignee KUEHNE + NAGEL PVT.LTD. SCHLUMBERGER OVERSEAS S.A.	Vessel/Voyage HYUNDAI SPLENDOR V#107W HYUNDAI SHANGHAI SHANGHAI	Container	Commodity
• •	PUSL297824 PUSL29761	BKG list which VVD Loading Port BUSAN, KOREA BUSAN, KOREA BUSAN, KOREA	Place of Delivery NHAVA SHEVA, INDIA LAEM CHABANG, THAILAND LAEM CHABANG, THAILAND	f BKG VVD is alr Shipper KUEHNE & NAGEL KUEHNE & NAGEL KUEHNE &	Consignee KUEHNE + NAGEL PVT.LTD. SCHLUMBERGER OVERSEAS S.A. KUEHNE + NAGEL	HYUNDAI SPLENDOR V#107W HYUNDAI SHANGHAI V#104W NORDCLAIRE V#007S.	Container	Commodity
• Y	PUSL297823 PUSL297824 PUSL29761 PUSL300531	BKG list which VVD Loading Port BUSAN, KOREA BUSAN, KOREA BUSAN, KOREA	Place of Delivery NHAVA SHEVA. INDIA LAEM CHABANG, THAILAND LAEM CHABANG, THAILAND LAEM CHABANG, THAILAND	f BKG VVD is alr Shipper KUEHNE & NAGEL KUEHNE & NAGEL KUEHNE & NAGEL	Consignee KUEHNE + NAGEL PVT.LTD. SCHLUMBERGER OVERSEAS S.A. KUEHNE + NAGEL IMATER KUEHNE + NAGEL LTD.	HYUNDAI SPLENDOR V#107W HYUNDAI SHANGHAI V#104W NORDCLAIRE V#007S	Container (DG)	Commodity



B/L Instruction(S/I) creation

- A user can save usual S/I data as template and create S/I easily by opening saved templates.
- Select template name or former B/L number in Reference B/L column. [***** Select ******]
- The saved S/I data will be filled in each of columns at once.
- To view B/L clause, please click [Terms and Conditions] button on top-right.

hipping Instru	uction				Terms and Conditions
Template	***** Select *****	✓ Delete	Referen	ce B/L	***** Select ***** RKWR0845788 : 11/18/2017
Basic Informat	ion okings onto this Shipping Instru	ction, please click on +a	dd button to	add	BKWB0845318 : 11/17/2017 BKWB0845319 : 11/17/2017 BKWB0845779 : 11/17/2017
Then, containers in o The maximum number FYI, Customs rejectio However, the maxim For 'Export Reference	ther bookings will be added to t er of lines you can enter for 'Shi n for B/L's that fall under ACI-FR um number of lines that you car ss' is 3 lines. (35 bytes in 1 line)	his S/I. pper /Consignee /Notify IOB & ENS (Europe) whe n enter for 'Also Notify P	Party' is 35 b en wording in 'arty' is 4 lines	ytes in 1 line & consignee fie s and for 'Forw	BKWB0845780 : 11/17/2017 BUMY4716141 : 11/17/2017 BUW84716113 : 11/17/2017 HMWB0295524 : 11/17/2017 HMWB0295559 : 11/17/2017 HMWB0295575 : 11/17/2017 HMWB0295573 : 11/17/2017
Then, containers in o The maximum number FYI, Customs rejectio However, the maximi For 'Export Reference Shipper	ther bookings will be added to t er of lines you can enter for 'Shin n for B/L's that fall under ACI-FR um number of lines that you car es' is 3 lines. (35 bytes in 1 line)	his S/I. pper /Consignee /Notify OB & ENS (Europe) whe n enter for 'Also Notify P Booking	Party' is 35 b en wording in Party' is 4 lines 9 No.	ytes in 1 line 8 consignee fie s and for 'Forw HPYT2038	BKWB0845780 : 11/17/2017 BUMY4716141 : 11/17/2017 BUWB4716113 : 11/17/2017 HMWB0295524 : 11/17/2017 HMWB029559 : 11/17/2017 HMWB0295573 : 11/17/2017 HPWB0295373 : 11/17/2017 HPWB0295373 : 11/17/2017 HPWB0295493 : 11/17/2017
Then, containers in o The maximum number FYI, Customs rejectio However, the maximum For 'Export Reference Shipper SCHENKER (VIETN 50 TRUONG SON	ther bookings will be added to t er of lines you can enter for 'Shin n for B/L's that fall under ACI-FR um number of lines that you car es' is 3 lines. (35 bytes in 1 line) AM) CO., LTD PHILONG 2.	his S/I. poper /Consignee /Notify IOB & ENS (Europe) whe e enter for 'Also Notify P Booking B/L N	Party' is 35 b en wording in Party' is 4 lines Party' is 4 lines	ytes in 1 line 8 i consignee fie s and for 'Forw HPYT2038	BKWB0845780 : 11/17/2017 BUMY4716141 : 11/17/2017 BUW84716113 : 11/17/2017 HMWB0295524 : 11/17/2017 HMWB0295559 : 11/17/2017 HMWB0295573 : 11/17/2017 HPWB0295370 : 11/17/2017 HPWB0295493 : 11/17/2017 HPWB0295495 : 11/17/2017 HPWB0295495 : 11/17/2017 HPWB0295495 : 11/17/2017
Then, containers in o The maximum number FYI, Customs rejectio However, the maximum For 'Export Reference Shipper SCHENKER (VIETN 50 TRUONG SON, JUAN TAN BINH, JUAN TAN BINH,	ther bookings will be added to t er of lines you can enter for 'Shin n for B/L's that fall under ACI-FR um number of lines that you car es' is 3 lines. (35 bytes in 1 line) AM) CO., LTD PHUONG 2, TP HO CHI MINH,	his S/I. pper /Consignee /Notify OB & ENS (Europe) whe n enter for 'Also Notify P Booking B/L N	Party' is 35 b en wording in Party' is 4 lines g No.	ytes in 1 line 8 consignee fie s and for 'Forw HPYT2038 MARGRETHE M	BKWB0845780 : 11/17/2017 BUMY4716141 : 11/17/2017 BUW84716113 : 11/17/2017 HMWB0295524 : 11/17/2017 HMWB0295559 : 11/17/2017 HMWB0295573 : 11/17/2017 HPWB0295573 : 11/17/2017 HPWB0295373 : 11/17/2017 HPWB0295493 : 11/17/2017 HPWB0295507 : 11/17/2017 HPWB0295507 : 11/17/2017 HPWB0295597 : 11/17/2017 HPWB0295597 : 11/17/2017
Then, containers in o The maximum number FYI, Customs rejectio However, the maximi For 'Export Reference Shipper SCHENKER (VIETN 50 TRUONG SON, 20AN TAN BINH, VIET NAM	ther bookings will be added to t er of lines you can enter for 'Shin n for B/L's that fall under ACI-FR um number of lines that you car es' is 3 lines. (35 bytes in 1 line) (AM) CO., LTD PHUONG 2, TP HO CHI MINH,	his S/I. pper /Consignee /Notify IOB & ENS (Europe) whe e enter for 'Also Notify P Booking B/L N Vessel/V	Party' is 35 b en wording in 'arty' is 4 lines g No. lo oyage	ytes in 1 line 8 consignee fie s and for 'Forw HPYT2038 MARGRETHE N M.R.N	BKWB0845780 : 11/17/2017 BUMY4716141 : 11/17/2017 BUW84716113 : 11/17/2017 HMWB0295559 : 11/17/2017 HMWB0295559 : 11/17/2017 HMWB0295573 : 11/17/2017 HPWB0295373 : 11/17/2017 HPWB0295495 : 11/17/2017 HPWB0295495 : 11/17/2017 HPWB0295597 : 11/17/2017 HPWB0295597 : 11/17/2017 HPWB0295597 : 11/17/2017 HPWB0295597 : 11/17/2017 HPWB0295597 : 11/17/2017 HPWB0295596 : 11/17/2017 HPWB0295694 : 11/17/2017
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B/L Instruction(S/I) creation

- A user can select B/L Type (Seawaybill or Original) and number of B/L with rated & un-rated.
- Type the template name in column and click 'Update Template' or 'Create Template'.
- If a user wants to save current input information as template, click the check box.

Create S/I					♠ > Export > Create S/I	,	NG	ontainer No.	Seal No.	Tare Weight	Package Count	Package Unit	Gross Weight (KGS)	Measureme (CBM)
								* HS Code 🗡	* Des	cription	* PKGs	* Unit	* Weight	*-
					Terms and Conditions		soc 🗌	Container No	Seal No	Tare Weight	PKG Count	~	Gross Weight	Measuremer
Shipping Instruction								HS CODE		DESCRIPTION	PKGS	\	WEIGHT +	
Template ***** Select *****		elete Refer	ence B/I	**** Select	*****	1	Total Package	Count / Package Un	it / Weight / Me	easurement	0	~	0	0
Then, containers in other bookings will be added • The maximum number of lines you can enter for	to this S/I. 'Shipper /Consigne	nee /Notify Party' is 35	hytes in 1 line 8 t	estal 6 lines										
Then, containers in other bookings will be added	to this S/I.					_	Total Contair	er # Description						
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НММ

B/L Process & View

- In B/L Process tab, you can find your B/L list and certain B/L No. that you typed.
- You can copy B/L, check its Vessel Schedule, Free Time, and Track & Trace information by using shortcut keys.
- To find each status meaning, please click 🕐 button.

B/L Process / View

A > Export > B/L Process / View

	B/L Pro	cess	B/L View					
	Input Date	▶ 20	171101	06 3 Wee	ks 🔽	All	~	nquiry
Or	nly display last 12	weeks data. If yo	wish to amend B/L, please	click B/L number.			View 20	Lines 🔽
2	B/L No.	Booking No	Vessel/Voyage	Origin	Destination	Shipper	Container	Status 🕜
2	NSGJ1702200	NSNS4655388	YM GREEN V#134E	NHAVA SHEVA, INDIA	HUANGPU, GUANGDONG, CHINA	RELIANCE INDUSTRIES LIMITED	4H x 3 DC	Confirmable
כ	NSGJ1702207	NSNS465795	YM GREEN V#134E	NHAVA SHEVA, INDIA	HUANGPU, GUANGDONG, CHINA	RELIANCE INDUSTRIES LIMITED	4H x 1 DC	Confirmable
	NSGJ1702214	NSNS465795	YM GREEN V#134E	NHAVA SHEVA, INDIA	HUANGPU, GUANGDONG, CHINA	RELIANCE INDUSTRIES LIMITED	4H x 2 DC	Confirmable
3	NSGJ1702221	NSNS465795	YM GREEN V#134E	NHAVA SHEVA. INDIA	HUANGPU, GUANGDONG, CHINA	RELIANCE INDUSTRIES LIMITED	4H x 3 DC	Confirmable
]	NSGJ1701778	NSN5465538	HYUNDAI FORCE V#059E	NHAVA SHEVA, INDIA	HUANGPU, GUANGDONG, CHINA	RELIANCE INDUSTRIES LIMITED	4H x 4 DC	Closed
]	NSGJ1701754	NSNS465538	HYUNDAI FORCE V#059E	NHAVA SHEVA, INDIA	HUANGPU, GUANGDONG, CHINA	RELIANCE INDUSTRIES LIMITED	4H x 2 DC	Closed
3	NSGJ1701756	NSN5465538	HYUNDAI FORCE V#059E	NHAVA SHEVA, INDIA	HUANGPU, GUANGDONG, CHINA	RELIANCE INDUSTRIES	4H x 4 DC	Closed

« < 1 > »

B/L Copy Vessel Schedule Freetime Track & Trace



B/L Status

- If you click 🕐 button at the right side of column name 'Status', you can see each status' description as below.

B/L Status

Status	Description					
B/L Deleted	B/L deleted and S/R remained					
Closed	B/L is closed. No further updates are allowed. Contact your DOC clerk via e-mail with updates if needed.					
Requested	Waiting for HMM to process B/L					
Booking Cancelled	Booking Cancelled by customer's request					
Shipper to Confirm	Confirm B/L proof. Clicking on this indicates all information submitted by customers is accurate and no further updates are required.					
Shipper Confirmed	B/L confirmed by customers means acceptable to release upon vessel sailing and/or HMM to confirm					
Completed	B/L confirmed by HMM and is waiting for vessel sailing and/or release by freight cashier					
	Close					



B/L Process & View

- In B/L View tab, you can check your B/L copy as non-negotiable version.
- For your convenience, we can select whether you display freight/ CNTR list/ Weight or hide them.

B/L Process / View		▲ > Export > B/L Proces	iess / View
B/L Process	3/L View	If you select all	l include,
B/L No HDMU NSGJ1702200		Include * Freight 🗹 * Container List 🗹 * Weight 🗹	quiry
Container No/Seal No. No. of Containers Demonstration Marks and Numbers Or Other Pkgs 2940 BAGS (C1/C1)	scription of Packages and Goods	Gross Weight Measurement 73,839.0000 161.9400 KGS 161.CBW	Container List will be followed by B/L copy.
DESCRIPTION OF GOODS A SHIPPERS LOAD STON + C FRC DESTINATION CONSIS MARE, ADDRESS, FAX NUMBE SHIPPING AGENT HYURDAI MERCHANT MARIN GUANGINOI BRANCHAN 1706-7, TOMER B, CCNTT 161 LINEXXI RO, TIANE TEL.: 66 (40) 3803 41 CONST BORT (44045)	S PER ATTACHED SHEET OWNT LINE NOT RESPONSILE NEET'S ACCOUNT R AND FROME NUMBER OF THE E (CRINA) CO., LTD. R INT'L FLARA, (UNINCEHOU, SLOOD, PRC. 0 / 3001 V.		HDMU BUWB4724516 (1) HDMU4750155 /S142811 DC 40 / 9139.2000 KGS TGHU5244244 /S142814 DC 40 / 8736.6400 KGS
DESUG675129 /654958 DESUG675129 /654958 TENUT314014 /654949 Total Number of Containers or Packages (in words) (03 X 40'' HC FCL) reight & Charges Rate	DC 4H / 24613.0000 KGS DC 4H / 24613.0000 KGS		
O/F 4HDC 3,0000 THL 4HDC 3,0000 AMI B/L 1,0000 DOD B/L 1,0000 THD 4HDC 3,0000 THD 4HDC 3,0000 THD 4HDC 3,0000	1.00 USD 11,240.00 INR 30.00 USD 500.00 CNY 1,031.00 CNY 500.00 CNY 1,031.00 CNY	\$3.00 \$30.00 \$0.00 \$00.00 \$00.00 \$00.00 3,093.00	
Freight Info. will	be shown on B	/L.	



E-B/L Print

- Customer can print seaway B/L & E- B/L by accessing Export > E-BL Print menu.
- Please don't forget to read Notice in order not to print inappropriate way.
- This menu would not be opened if customer doesn't have 'B/L print' authority.



НММ

E-B/L Print

- Customer can search target B/Ls by its Type, B/L Status, B/L No., and Print Status.
- If user want to print again for already printed B/L, please click [Re-release Request] button.
- If user want to receive a notification e-mail once his (her) B/L is ready to be printed out, please click [e-Mail~] button.

F-B/I Pr	rint			۵	> Export > E-B/L Print
					Ð
 You can print out In the case of O B 	t closed B/Ls within 12 weeks from B B/L print, a separate permission is rec	3/L input date at your location quired. Please contact DOC sta	without visiting H ff in your nearest	MM office using a stand HMM office.	ard office printer.
				e-Mail Noti	ification of B/L release
Input Date	▼ 11 Weeks ▼	9/18/2017 ~ 12/4/2017	🖲 Weekly 🔿 🛛	Email Notification	n of B/L Release
* B/L Type	ALL	* B/L Sta	atus All	You'll be informed once your	B/L is ready for print out in homepage.
* B/L No.		* Print S	tatus All	Do you want this e-mail servers where we want the server was a server	rice ? • Yes O No
• Total : 59 ※ B/L Number in REL) - Original B/L already printed.			E-mail Address	* Add - Del
			7		OK Cancel



VGM Entry

- VGM inputting is mandatory, first log in HMM website & click VGM entry under booking.
- For VGM inputting, please refer to VGM Manual *.

Export Booking Input/Update/Inquiry BKG Inquiry(Incl.EDI/EML BKG)	VGM Entry	
VGM Entry	 VGM by Booking Number 	
VGM without Login		Multi Booking Excel Upload
OOG Application	* Booking Number	
Create S/I		
B/L Process / View	Create/Update VGM	
House B/L		
E-B/L Print	 Booking Search for VGM 	Tare Weight Look Up
B/L Certificate		
Invoice Inquiry(Export)	Input Date 11/13/2017 ~ 11/20/2017	
DEM/DET(Freetime)	Booking Number Go	

VGM Entry



- Input booking number & click 'create/update VGM' button.
- If you don't know specific bkg no., please search by input date or VESSEL ETD and select one.

NIC		-				☆ > E	xport > VGM Entry
VG	IVI Entry	/					VGM Manua
• VGN	1 by Booking	Number					
						Multi Bo	ooking Excel Upload
* Boo	king Number	LCLC4426	34 >	<			
Bool Input D Bookir Bool	ate [g Number kings for VGI	I Week	▼ 11/13	/2017 ~ 11/20/20'	17	1	are Weight Look Up
Bool Input D Bookir Bool	ate [ate [ag Number kings for VGI	V 11/13/2	№ 11/13 2017 ~ 11/20/2017	/2017 ~ 11/20/20'	17 Bkg	89	are Weight Look Up
Bool Input D Bookir Bool VGM Status	ate [] ate [] ag Number kings for VGI Input Date Booking No. (VGM Y/N)	M Input/Update Date	2017 ~ 11/20/2017 Vessel/ Voyage	/2017 ~ 11/20/20 Go Total I ETD VGM Cut Off	17 Bkg Place of Origin	89 Port of Loading	Place of Delivery
Bool Input D Bookir Bool VGM Status Input VGM	ate ate Ang Number Ang	VI 11/13/2	2017 ~ 11/20/2017 Vessel/ Voyage OOCL NORFOLK V#004S	/2017 ~ 11/20/20 Go Total R ETD VGM Cut Off 2017-11-19	Bkg Place of Origin BUSAN, KOREA	89 Port of Loading BUSAN, KOREA	Place of Delivery JAKARTA, INDONESIA



End of Document

HYUNDAI MERCHANT MARINE Co..Ltd.